



Ordering a Plan

Land Enquiry Services Quick Guide

Last Updated: 7th of September 2023

Version: 3



Locate



Value



Secure

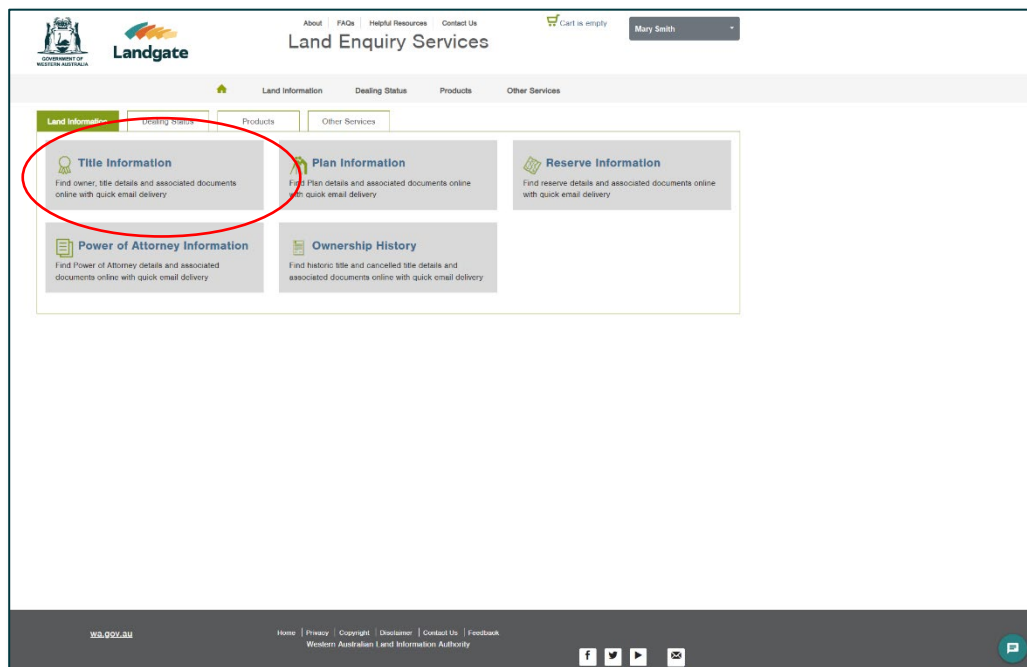
Ordering a Plan

A copy of a Plan can be ordered through Land Enquiry Services located on the Landgate corporate website. Add the Certificate of Title to the cart, pay with your credit card or Billing Account, and receive a PDF copy via email within 30 minutes of successful submission.

If you have a Billing Account, you will need to log in to have access to the Industry products, and charge your account.

Searching in Land Enquiry Services

Open Land Enquiry Services and select 'Plan Information'.



Select the desired enquiry option to search the criteria you have available and then select 'search'.

Plan Information

Enquiry Options

Plan Number	Scheme Name	Scheme Address	Old Plan Identifier
Plan Number *	<input type="text" value="e.g. 12345"/>		
Plan Type	<input type="text" value="-All-"/>		
Advanced Search Options			<input type="button" value="Search"/>

Continue to the Plan Details Screen

Once the results appear on the screen, you will need to select the property you wish to see more details on. You can click on the result line, including the arrow button.

Plan Information

Enquiry Options

Plan Number	Scheme Name	Scheme Address	Old Plan Identifier
Plan Number *	<input type="text" value="80203"/>		
Plan Type	<input type="text" value="-All-"/>		
Advanced Search Options			<input type="button" value="Search"/>

Select Result	Plan Identifier	Scheme Name	Scheme Address	Suburb	Status
<input type="button" value="→"/>	Deposited Plan 80203	N/A	No Street Address Information Available	FRANKLAND RIVER	Approved
<input type="button" value="→"/>	Diagram 80203	N/A	No Street Address Information Available	MIDLAND	Approved
<input type="button" value="→"/>	Survey Strata Plan 80203	34 SEBASTIAN CRESCENT, COOLBELLUP WA	34 Sebastian Crescent, COOLBELLUP 6163	COOLBELLUP	Approved


Once on the Plan Details screen, you will see some information on the left-hand side and a Map Viewer Plus image on the right. Use these details to help confirm you have the correct plan.

Diagram 80203

Plan Details

General Details

Plan Identifier: Diagram 80203
Plan Purpose: Subdivision



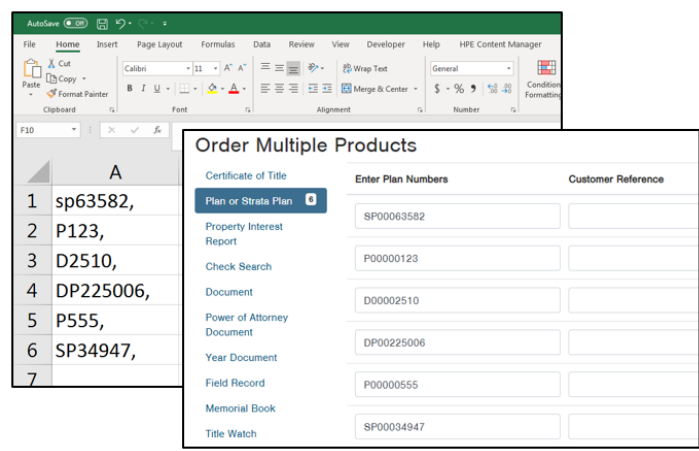
[Click to Launch Map Viewer Plus](#)

Scroll down the page to see the product tiles available and select the Plan product by clicking add to cart. You are ready to complete your order.

Select a product below to add it to your cart:

<p>Diagram</p> <p>80203</p> <p>View more details</p> <p>\$27.20</p> <p>Add to Cart</p>	<p>Suburb Sales Report for</p> <p>MIDLAND</p> <p>(Last 6 Months, 129 Records)</p> <p>View more details</p> <p>\$69.66</p> <p>Add to Cart</p>
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Need to order more than one plan? Conduct a fresh search by entering new criteria to locate and add more products to your order.



Order Multiple Products

Certificate of Title	Enter Plan Numbers	Customer Reference
Plan or Strata Plan	SP00063582	
Property Interest Report	P00000123	
Check Search	D00002510	
Document	DP00225006	
Power of Attorney Document	P00000555	
Year Document	SP00034947	
Field Record		
Memorial Book		
Title Watch		

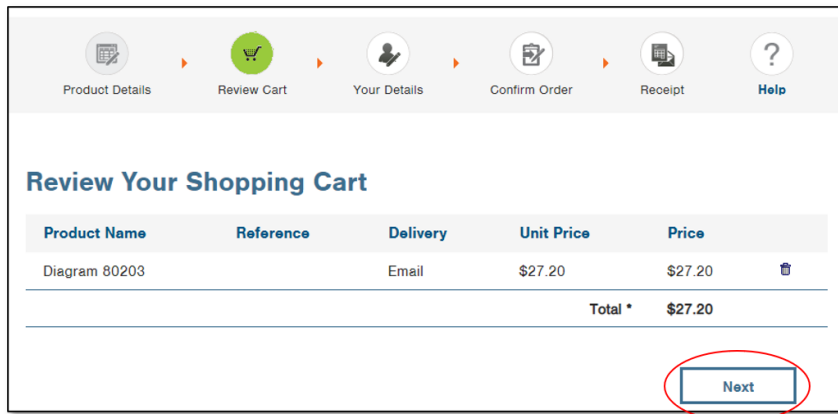
DID YOU KNOW?


If you have a list of plans or Strata Plans separated by commas, you can copy and paste them into the Order Multiple Products screen.

Land Enquiry Services automatically separates each product into a new

Completing Your Order

Click onto the cart icon at the top of the page to view the items you have added to your order.



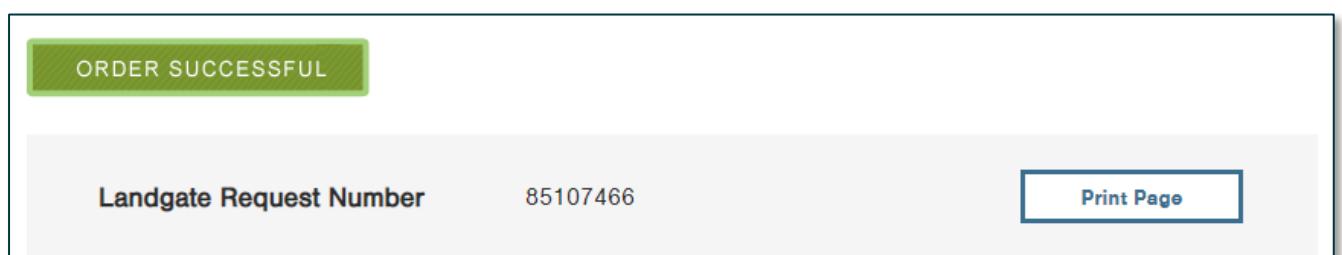
Product Name	Reference	Delivery	Unit Price	Price	
Diagram 80203		Email	\$27.20	\$27.20	
				Total *	\$27.20

[Next](#)

Select Next, enter your payment details and ensure they are correct before proceeding to the confirmation screen.

Read the confirmation screen carefully to ensure your cart contains all the correct items, then confirm and submit your order.

Once Landgate has successfully received payment, you will be provided with the request number and confirmation of the email address the product will be sent to.



ORDER SUCCESSFUL

Landgate Request Number 85107466 [Print Page](#)

If your order has not been received within 30 minutes, please don't re-order. Contact Customer Service who can assist you; this will avoid you being charged twice for the same product.