

Summary of substantial form amendments:

17 June 2022

1. Application for Registration of an Amendment of a Scheme Plan effecting Subdivision

- Updated the strata company execution panels, including associated footnotes.
- Cosmetic changes – removed line under scheme number and shading in land description header, relocated the document type (“AA”).
- Moved “The Owners of” before “The Applicant(s)” as the majority of applications are to be made by the strata company (for Type 1(a), 1(b), 2 and 4 subdivisions).
- Amended footnote 1.
- Amended footnotes 2 & 3 to clarify who can apply for a particular subdivision type (i.e. the strata company or the owner(s) of a lot).
- Accompanying documents - amended check box 4 to clarify when a **Certificate of Strata Company – effecting subdivision** is not required.
- Amended footnote 7 to clarify who can sign for a particular subdivision type (i.e. the strata company or the owner(s) of a lot).
- Added footnote 12.
- Amended “OWNER SIGN HERE” to read “Applicant(s) sign here” to match who is making the application.

2. Certificate of Strata Company – Change of scheme name and/or address

- Updated the strata company execution panels, including associated footnotes.
- Cosmetic changes – removed line under scheme number, relocated the document type (“Evidence”) and changed the layout of the form.
- Inserted the field “Strata Company” to the top of form and removed it from the resolutions to reduce the number of times the name of the strata company needed to be completed.
- Made each option clear by adding a check box with heading.
- Added the option “Change of email address for service” as this is an additional address that can be provided under section 215 of the Act and included it in the operative clause.
- Added new footnote 2 to clarify that an address for service must be an address for a place within Australia as set out under section 215 of the Act.

3. Certificate of the Strata Company – Schedule of unit entitlements / leases / easements / restrictive covenants

- Updated the strata company execution panels, including associated footnotes.
- Cosmetic changes – removed line under scheme number, relocated the document type (“Evidence”) and changed the layout of the form.
- Inserted the field “Strata Company” to the top of form.
- Created a separate check box for each task.
- Added a “Details” section.
- Added two additional check boxes for transfers and extension of leases.

4. Certificate of community corporation – Schedule of unit entitlements / leases / easements / restrictive covenants

- Added two additional check boxes for transfers and extension of leases.