

Client Portal RevenueWA Administrators and Standard Users



Landgate.wa.gov.au





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Requesting Client Portal Access





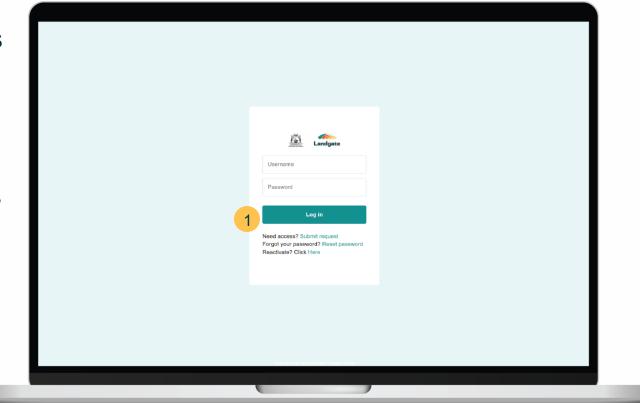
Request access

Your first and fastest option to gain access to the Client Portal is to contact your organisation's Client Portal administrator. Access provisioned by an administrator is immediate.

Alternatively, a person can request access to the Client Portal via the Portal login page. Access is granted within 2 business days.

Click on the "Submit request" hyperlink to launch the form.

The URL is: <u>https://val.clientportal.landgate.wa.gov.au</u> which will be activated post go-live.







Request access form

Complete the fields in the form. Either a Mobile or Phone number must be provided

Select either Standard User or Administrator access:

- Standard User general access to Client Portal functionality
- Administrator elevated access, including user provisioning and account management
- On clicking Submit, the following message -"Your request has been successfully submitted" will appear to the user.

The submitted request is delivered to Valuation Services for review and action.

	Valuation Services Client Portal	
	S Access Request	
or	Please refer to your delegated administrator in your organisation for user access to the Valuation Services Client Portal. Where a delegated administrator in an ovarilable, you may request user access through Lendgate by completing this form. Your request will be actioned in 2 business days.	
	Title Select an Option	
al	* First Name	
a	* Last Name	
	*Email	
er	The email address must be an individual's email and not a shared mailbox or	
	distribution group. Organisation	
	*Phone	
-	*Mobile	
	* Access	
	Standard User	
	I'm not a robot	
	Cancel Submit 1	



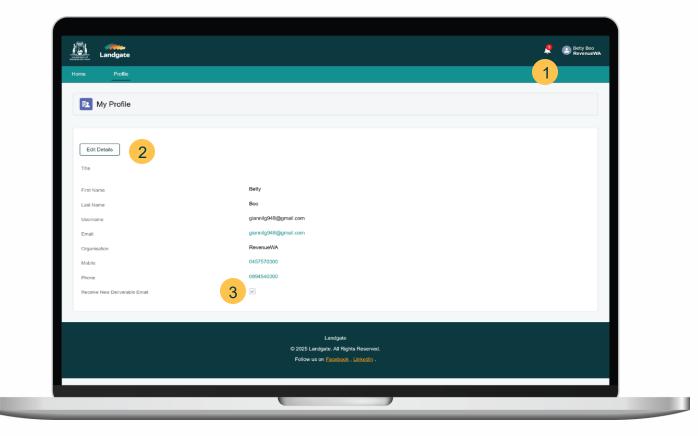


Managing Your Profile



Updating your user profile

- Users can click on their profile, then Settings.
- 2 Users can update their own user profile by selecting Edit Details.
- 3 Users can nominate to receive email notifications when deliverables are loaded by Valuation Services e.g. valuation rolls, other deliverables/reports.







Client Portal - Dashboard





Create new requests

1 At the top of the client portal dashboard is the **New Request** action button.

Home Property S	Search Prop	erty Summary		Valuation Rolls	& Deliverables	Administration		
O Dashboard								Water Corporation
Cases	Sea	rch					1 New Request	t Change Contact
My Open Cases	Case Type	Case Status		Address 🗸 0	contact Name 🗸 🗸	Case Create 🗸	Case Closed V	Restricted Vi 🗸
00026371	Data File Upload	Case Status >	V Subject V		red Fryer	07/03/2025, 08:05		No v
00016997	ESL Valuation En	New	Test 08012025 AA		red Fryer	08/01/2025, 15:41		40 *
00016995	Market Valuation	New	Test attchments	F	red Fryer	08/01/2025, 13:46	h	40 ¥
00016974	General Enquiry	New	Testing attachme	F	red Fryer	08/01/2025, 06:15	м	40 ¥
00016973	General Enquiry	New	Testing attachments	F	red Fryer	08/01/2025, 05:50	1	۹٥ 💌
00016669	Market Valuation	New	Test 06012025 T	F	red Fryer	06/01/2025, 16:12	h	No v
00016636	Pastoral Enquiry	New	Test Pastoral 181	F	red Fryer	18/12/2024, 17:45	h	v v
00016635	Pastoral Enquiry	New	Test Pastoral 181	F	red Fryer	18/12/2024, 17:39	٢	•
00016624	Interim Valuation	New	31 SPIGL WAY B	31 SPIGL WAY B F	red Fryer	17/12/2024, 17:01	h	No 🔻
00016623	Interim Valuation	New	77 WOOD ST IN	77 WOOD ST IN F	red Fryer	17/12/2024, 17:00	h	No 🔻
			Pa	ge 1 of 2 11 Records	>			
Case Commun	ication							



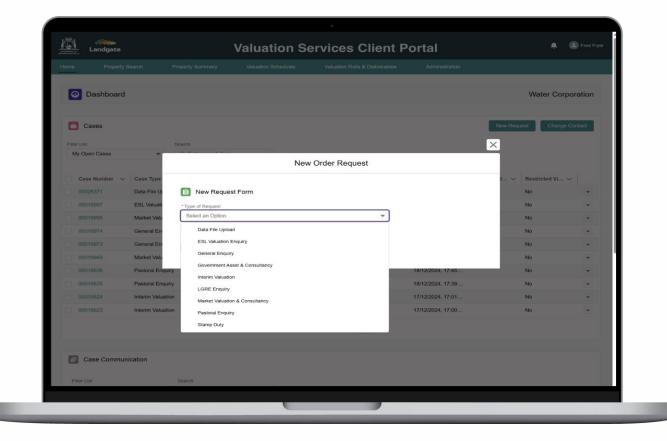


Create new requests

User will then be presented with the **New Request Form** drop down.

Make the relevant selection. The list that you see in the screenshot may not all be relevant for your agency. Only applicable options will be viewable.

Agencies that regularly provide data files to Valuation Services will be have the "Data File Upload" form to upload these files.







Request forms may ask for an Address/VEN to identify the associated property that the request relates to. Type in the address or VEN and you will be provided with matched results for selection.

The inclusion of an Address/VEN will ensure that actions are completed on the relevant property.

Home Propert	y Search	New Order Request				
O Dashboard	d	Interim Valuation			Water Cor	poration
		First Name				
Cases		Fred		lew Requ	est Change	e Contact
_		Last Name				
Filter List		Fryer				
My Open Cases	Ŧ	Contact Email				
		glannilg617@gmail.com				
Case Number	Case Type	Phone		1 V	Restricted Vi	~
	Data File Up	0846456455			No	
	ESL Valuation	Mobile 0 446545454			No	•
	Market Valu				No	
00016974	General End	Organisation Water Corporation		- 12	No	
	General End		1	_	No	
	Market Valu	Address / VEN Search Go to Property Search		_	No	
		Q. Start typing an address or VEN.				
00016636	Pastoral En-	Property Land ID		_	No	
	Pastoral En				No	
00016624	Interim Valu	Urban/Rural			No	
	Interim Valu	Valuation Type			No	
		Page 1 of 2 11 Records >				



Create new requests - advanced property search

- If a target property cannot be identified using an address or VEN, the user has the option to conduct a form-based general search via the Go to Property Search link.
- Prom the search results, you can click the drop down and select "Create New Request". The relevant form can then be selected and completed.
- 3 Help tip: when entering the Street Name, do not enter the street type in full e.g. Road. Either enter the abbreviation (e.g. Rd) or no street type.

Landgate				Valua	tion	Servic	es C	Clien	t Porta				÷	🙁 Penr	ny Pitst
Home Property Searc	n	Property Su	nmary	Land Sum	mary	Valuation R	olls & Deliv	erables	Valuation S	chedules					
	Pro	operty/Land	Map M	lining Tenement											
	Loc	al Governme	nt		Land ID				Admin Area						
	E	Albany													
	Stre	et No.From	Street	t No.To	Land Typ				Certificate of Title	0					
					Select	Land Type		*							
3	Stre	et Name							Owner Name (1)						
		urb							Rural Ratepayer Na	me O					
		Search	Clear All		Property	Land									
		Searc	Results												
	VE	N V	Lot Nu \sim	Address			~	VEN A	∽ Primar ∨	U/R	~				
	77		L14	4 ANTHON	Y RD MILPA	RA 6330		2,307.000	0 14D40585	Urban	◄				
	102		L8	17 BURGO	YNE RD PC	RT ALBANY 633	30	3.5215 Ha		_	erty Details	2			
	162		L4880	METTLER				80.9000 H			w Request	-			
	174		L45 L12			ER KING 6330 A MAR 6330		12.5000 H		Rural	•				
	971		L72			ELVILLE 6330		529.0000		Urban	•				
	112		L5891	1810 TAKE				323.7000			•				





Cases

1 The top section of the **Home Dashboard** displays the open cases for the client user. This is the default view.

Home	Property Search	Property Su	immary	Valuation Schedu	les Valuation Ro	ls & Deliverables	Administration		
📀 D	ashboard							Water Corpo	oratio
Ca	ses 1							New Request Change C	Contact
Filter List		Search							
My Oper	r Cases 💌		er search term						
Case	Number 🗸 Case Type	∨ Ca	se Status 🛛 🗸	Subject	\sim Address \sim	Contact Name ~	Case Create 🗸	Case Closed V Restricted Vi V	·
00016	ESL Valuation	En Ne	N	Test 08012025 A	IA	Fred Fryer	08/01/2025, 15:41	No	٣
00016	Market Valuati	on Ne	N	Test attchments		Fred Fryer	08/01/2025, 13:46	No	
00016	General Enqui	y Ne	N	Testing attachme	en	Fred Fryer	08/01/2025, 06:15	No	
00016	973 General Enqui	ny Ne	N	Testing attachme	ents	Fred Fryer	08/01/2025, 05:50	No	
00016	669 Market Valuati	on Ne	N	Test 06012025 T	Έ	Fred Fryer	06/01/2025, 16:12	No	
00016	636 Pastoral Enqu	ry Ne	N	Test Pastoral 18	1	Fred Fryer	18/12/2024, 17:45	No	٣
00010	635 Pastoral Enqui	ry Ner	N	Test Pastoral 18	1	Fred Fryer	18/12/2024, 17:39	No	
00016	624 Interim Valuati	on Ne	N	31 SPIGL WAY E	3 31 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	No	
00016	623 Interim Valuati	on Ne	N	77 WOOD ST IN	IG 77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00	No	
00016	Government A	sset Pro	cessing	Govt Asset test a	ac	Fred Fryer	17/12/2024, 16:39	No	٣
					Page 1 of 1 10 Reco	ords			
									_





Cases

- Filter lists and search function are available to locate a case. This includes viewing all cases submitted by users in your organisation.
- 2 Cases that are marked as Restricted View can only be seen by the contact owner and administrators.

Home	Property Sean	ch	Prope	rty Summary	Valuation Schedules	Valuation Rol	is & Deliverables	Administration		
0	Dashboard								Water Co	rporation
	Cases								New Request Chang	e Contact
<u> </u>	pen Cases	*	Sear Q	ch Enter search term					2	
	All Open Cases		~	Case Status ∨	Subject V	Address V	Contact Name V	Case Create ∨ 0	Case Closed V Restricted Vi	\sim
	All Closed Cases		n En	New	Test 08012025 AA		Fred Fryer	08/01/2025, 15:41	No	¥
	My Closed Cases		tion	New	Test attchments		Fred Fryer	08/01/2025, 13:46	No	Ŧ
1	All Open & Closed Case	5	uiry	New	Testing attachmen		Fred Fryer	08/01/2025, 06:15	No	¥
-	My Open & Closed Case	15	uiry	New	Testing attachments		Fred Fryer	08/01/2025, 05:50	No	¥
00	016669 N	Aarket Valua	ation	New	Test 06012025 TE		Fred Fryer	06/01/2025, 16:12	No	•
00	016636 F	Pastoral Enq	quiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:45	No	¥
00	016635 F	astoral Eng	quiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:39	No	Ŧ
00	016624 Ir	nterim Valua	ation	New	31 SPIGL WAY B	31 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	No	¥
00	016623 Ir	nterim Valua	ation	New	77 WOOD ST ING	77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00	No	¥
00	016621 0	Government	Asset	Processing	Govt Asset test ac		Fred Fryer	17/12/2024, 16:39	No	¥
						Page 1 of 1 10 Reco	rds			





Cases – actions menu

- 1 On the right side of the case table is an **actions menu**. The actions that can be taken for a case are:
 - View case details (users can also click on the Case Number link)
 - Message Landgate
 - Change the contact
 - Cancel the case
 - Restrict the case view

Home	Property Search	Property Summary	Valuation Schedules	Valuation Rolls	& Deliverables	Administration		
🙆 Da	ashboard						W:	ater Corporation
Cas	es						New Request	Change Contact
Filter List		Search						
My Open	Cases 👻	Q, Enter search terr	n					
Case N	Number 🗸 Case Type	∨ Case Status	✓ Subject ✓	Address 🗸 🗸	Contact Name 🗸	Case Create 🗸	Case Closed Y Rest	ricted Vi 🗸
000166	997 ESL Valuation	n En New	Test 08012025 AA		Fred Fryer	08/01/2025, 15:41	10	-
000166	995 Market Valua	tion New	Test attchments		Fred Fryer	08/01/2025, 13:46	1	View Case Details
000166	974 General Enq	uiry New	Testing attachmen		Fred Fryer	08/01/2025, 06:15	No	Message Landgate
000166	973 General Enq	uiry New	Testing attachments		Fred Fryer	08/01/2025, 05:50	No	Change Contact
000166	669 Market Valua	tion New	Test 06012025 TE		Fred Fryer	06/01/2025, 16:12	No	Cancel Case
000166	B36 Pastoral Enq	uiry New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:45	No	Restrict View
000166	Pastoral Eng	uiry New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:39	No	
000166	524 Interim Valua	tion New	31 SPIGL WAY B 3	1 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	No	
000166	1023 Interim Valua	tion New	77 WOOD ST ING 1	77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00	No	
000166	321 Government	Asset Processing	Govt Asset test ac		Fred Fryer	17/12/2024, 16:39	No	
			,	Page 1 of 1 10 Record	is			

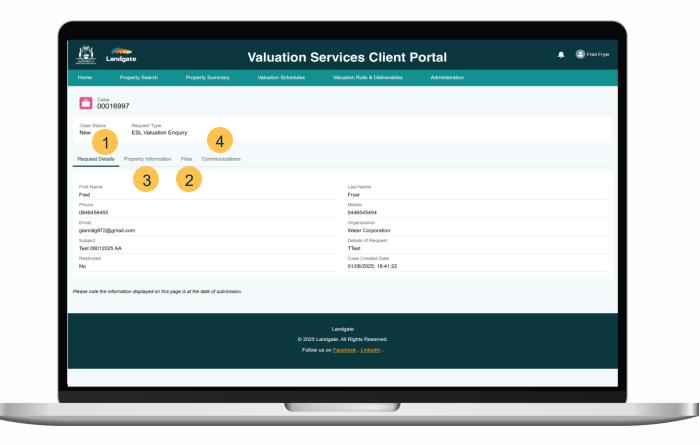




Cases – view case details

Selecting **View Case Details** or clicking on a case number will launch the case details. Current details are on the dashboard.

- 1 The information shown under **Request Details** is at the point in time when the request was
- 2 submitted. Attachments provided will be displayed under the Files tab.
- 3 Property Information tab will show the details of the associated property.
- Communications tab will show messages between the agency and Landgate associated with the case.







Cases – message Landgate

For open cases, users can message Landgate within the context of a case, by selecting this item in the action menu, completing the form and clicking Submit. Files can be attached with the message.

The case owner at Landgate will directly receive the message and reply/action as required.

ome Property Se	earch Property Summary	Valuation Schedules	Valuation Rolls & Deliverables	Administration	×
O Dashboard		Messa	age Landgate		Water Corporation
	Case Number:	00016	997		
Cases	Case Type:	ESL V	aluation Enquiry		t Change Contact
Filter List	Case Subject:	Test 0	8012025 AA		
My Open Cases	* Subject				
	* Message				
Case Number 🗸	mosage				testricted Vi 🗸
					lo 💌
	Upload Attachment				lo 💌
00016974					Jo
		土	Upload Files		Jo 💌
		c	Pr drop files		lo 💌
00016636					lo 💌
	·				lo 💌
00016624				Close	Jo 💌
				Ciose	Jo 💌
	Government Asset Processing	Govt Asset test ac	Fred Fryer	17/12/2024, 16:39	No
		Page 1	of 1 10 Records		





Cases – view messages

 Sent and received messages will be visible in the Case Communication section of the Dashboard.

Filter List	s	Search						
All My Communica	tions 💌	Q, Enter search term						
Case Number	Case Status	✓ Communication ✓	Subject 🗸	Communication V	Initiated By \sim	Communication V	Created Date / T 🗸	
00020226	New	COMM-0000039	Required info by 4/3/	Information Request	Landgate	Provided	04/02/2025, 09:40:24	
00020226	New	COMM-0000045	Subject M 04022025	Message	Client	Sent	04/02/2025, 14:35:07	¥
00020225	Processing	COMM-0000043	Subj Test 04022025 AA	Information Request	Landgate	Provided	04/02/2025, 13:23:14	
00020225	Processing	COMM-0000044	Subj Test Client Sent	Message	Client	Sent	04/02/2025, 13:24:05	
00020226	New	COMM-0000041	Progress update please	Message	Client	Sent	04/02/2025, 10:08:00	•
00020226	New	COMM-0000040	Message to request xx	Message	Landgate	Unread	04/02/2025, 10:00:03	
00020226	New	COMM-0000038	Time required	Information Request	Landgate	Provided	04/02/2025, 09:35:30	•
00020226	New	COMM-0000036	Please supply buildin	Information Request	Landgate	Provided	03/02/2025, 17:51:20	¥
Quotes	Se	arch						
My Quotes Awaiting	Approval 👻	Q Enter search term						
Quote Number	 ✓ Quote State 	us v Case I	Number V	Case Subject	✓ Quote Receiv	ed Date v Exp	iration Date 🗸 🗸	
			Page	1 of 1 0 Records				





Cases – change contact

- 1 Select cases
- 2 Click the Change Contact button to update the contact for multiple cases.

Home Prope	ty Search	Property Summary	Valuation Schedules	Valuation Rolls & Deliverables	Administration	
O Dashboa	d					Shire of Ashbur
🛅 Cases						New Request Change Contac
Filter List		Search				
All Open Cases	*	Q, Enter search term	h			
2 items selected						
Case Number	✓ Case Type	✓ Case Status	✓ Subject ✓	Address 🗸 Contact Name	e 🗸 🛛 Case Create 🗸 🗍 Case	e Closed 🗸 Restricted Vi 🗸
✓ 00029307	Interim Valuati	on New	L10374 BALKULI	L10374 BALKULI Nigel Numbat	07/04/2025, 13:27	No
✓ 00028187	Market Valuati	on New	Job: [238604] Tas		24/10/2023, 07:00	No
				Page 1 of 1 2 Records		
Case Comm	unication					
Filter List My Open Commu	nications -	Search Q. Enter search ten	P3			
and ober entries						
Case Number	∽ Case Status	~ Communicati	ion 🗸 Subject	 ✓ Communication ✓ In 	itiated By v Communica	tion 🗸 Created Date / T 🗸
				Page 1 of 1 0 Records		





Cases – change contact (cont.)

Search and select a new contact. The search will only provide registered users in your organisation.

Reassigning a case to a new contact will ensure that:

- messages are received from Landgate by an active user; and
- the user can follow the progress of the case.

Home Proper	ty Search		Change Contact			
O Dashboar	ď	Case Number:	00016997		Water C	orporatior
		Status:	New			
Cases		Case Subject:	Test 08012025 AA		lew Request Cha	nge Contact
Cases		Contact Lookup Filter			Cita	ige Contact
Filter List		Search	Q			
My Open Cases	Y	Ditty Kunjukunju				
		dittydomini@gmail.com				
Case Number		Fred Fryer giannilg617@gmail.com			d V Restricted Vi	
00016997	ESL Valuation	Mike Testeer			No	•
00016995	Market Valu	mike.thanos+wc@gmail.com			No	*
00016974	General En	Percy Pengiun giannilg617+03@gmail.com			No	٣
00016973	General Enc				No	٣
00016669	Market Valu				No	¥
00016636	Pastoral En				No	¥
00016635	Pastoral En				No	•
00016624	Interim Valu				No	•
00016623	Interim Valu				No	
00016621	Governmen			Close Su	ibmit No	•
			Page 1 of 1 10 Records			





Cases – cancel a case

Selecting the **Cancel Case** action will ask for confirmation from the user.

Cancel Case is only available when the case status is New. However, if the case has been progressed by Landgate, the Cancel Case option may not be accessible. In such instances, use the Message Landgate action to request cancellation of the case.

Home	Property Se	arch Pri	operty Summ	ary Valuation Schedules	Valuation Rol	ls & Deliverables	Administration			
	Dashboard								Water Corp	oration
	ases							New Reques	st Change	Contact
Filter List										
	en Cases		Q. Enter se	arch term						
					Cancel Case					
Cas	e Number 🗸 🗸	Case Type	✓ Cas	Are you sure you want to cancel this	s case? Click OK to con	firm		Case Closed 🗸	Restricted Vi >	r I
000	18997	ESL Valuation En.	Nev	,,		_		1	No	V
000	16995	Market Valuation .	Nev		Cancel OK				No	•
000	16974	General Enquiry	New	Testing attachmen		Fred Fryer	08/01/2025, 06:15		No	•
000	16973	General Enquiry	New	Testing attachments		Fred Fryer	08/01/2025, 05:50	1	No	•
000	16669	Market Valuation .	New	Test 06012025 TE		Fred Fryer	06/01/2025, 16:12	1	No	•
	16636	Pastoral Enquiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:45		No	
	10635	Pastoral Enquiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:39		No	•
000	16624	Interim Valuation	New	31 SPIGL WAY B	31 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	1	No	•
	18623	Interim Valuation	New	77 WOOD ST ING	77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00		No	•
000	16621	Government Asse	t Process	sing Govt Asset test ac		Fred Fryer	17/12/2024, 16:39	1	No	
					Page 1 of 1 10 Reco	rds				





Cases – restrict case view

Selecting **Restrict View** action, will allow users to restrict who can view the case. This will change the visibility of the case so that only the case contact and administrators can see the case in the dashboard.

User will be prompted to proceed with this action.

Home	Property Se	arch Prope	rty Summary	Valuation Schedules	Valuation Rol	s & Deliverables	Administration		
	É								
0	Dashboard							Water	Corporation
0	Cases							New Request	Change Contact
	ier.								
	Open Cases		Enter	_	-	_			
					Restrict View	<i>(</i>			
	lase Number 🖂 🗸	Case Type 🗸 🗸	Cas Are you	sure you want to restrict this	case? Case will only t	e viewable to the cor	ntact related to the	Case Closed V Restricted	v ~
		ESL Valuation En	New case an	d/or administrators in your or	ganisation.			No	
	0016995	Market Valuation	Nev		Cancel OK			No	
	0016974	General Enquiry	New	resong anacimen		rieu riye	08/01/2020, 00.10*	No	•
	0018973	General Enquiry	New	Testing attachments		Fred Fryer	08/01/2025, 05:50	No	
	0016669	Market Valuation	New	Test 06012025 TE		Fred Fryer	06/01/2025, 16:12	No	*
	0016636	Pastoral Enquiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:45	No	۲
	0016635	Pastoral Enquiry	New	Test Pastoral 181		Fred Fryer	18/12/2024, 17:39	No	
	0016624	Interim Valuation	New	31 SPIGL WAY B	31 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	No	
		Interim Valuation	New	77 WOOD ST ING	77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00	No	
	0018821	Government Asset	Processing	Govt Asset test ac		Fred Fryer	17/12/2024, 16:39	No	
					Page 1 of 1 10 Reco	rds			





Cases – unrestrict case view

Selecting **Unrestrict View** action will remove the restriction on the case to allow it to be visible to all in the organisation.

This action can be completed by the case contact or administrators. User will be prompted to proceed with this action.

0	Dashboard							City of S	tirling
6	Cases						New Requ	Jest Change Co	ntact
Fiter									
Му	Open Cases	v 0	Enter						
				L	Inrestrict View				
	Case Number 🗸	Case Type V	Cas Are you su organisatio		case? Case will be viewable by all users	in your	Case Closed V	Restricted Vi V	
		Data File Upload	Nev					No	-
	0020261	General Enquiry	Processing	Subj 1661 100220	Cancel OK	1010/2/2020, 14:40?		No	-
	0020260	General Enquiry	Processing	Subj Test 100220	Danny Dollar	10/02/2025, 14:33		No	
	0020258	Data Enquiry Inbo	Establishing Job	Subj Test 100220	Danny Dollar	10/02/2025, 12:59		No	
	0020257	Government Asset	New	Subj Test 100220	Danny Dollar	10/02/2025, 12:56		No	
		LGRE Enquiry	Processing	Subj Test 070220	Danny Dollar	07/02/2025, 16:43		No	
	0020254	General Enquiry	Processing	Subj Test 070220	Danny Dollar	07/02/2025, 16:42		No	
	0020252	LGRE Enquiry	New	Subj Test 070220	Danny Dollar	07/02/2025, 16:30		No	*
	0020251	Pastoral Enquiry	Processing	Subj Test 070220	Danny Dollar	07/02/2025, 15:57		No	
				Page	1 of 3 30 Records >				



Case Communication

There are two categories for communication:

Messages. General communications between the Client and Landgate as the preferred method to email/phone channels.

Information Requests. Landgate requests the client to provide specific information or artefacts in relation to a case. The case may be placed on hold while awaiting for the information.

Communications sent and received will be visible in the Case Communication section. Filter lists and search function are available to locate a case. The list will default to "My Open Communications"

The case contact will receive an email notification when a message or information request has been received from Landgate.

Filter List		Search						
All My Communicati		Q. Enter search term						
Case Number 🗸 🗸	Case Status	\checkmark Communication \checkmark	Subject 🗸	Communication \checkmark	Initiated By \sim	Communication \checkmark	Created Date / T 🗸	
00020226	New	COMM-0000039	Required info by 4/3/	Information Request	Landgate	Provided	04/02/2025, 09:40:24	
00020226	New	COMM-0000045	Subject M 04022025	Message	Client	Sent	04/02/2025, 14:35:07	
00020225	Processing	COMM-0000043	Subj Test 04022025 AA	Information Request	Landgate	Provided	04/02/2025, 13:23:14	
00020225	Processing	COMM-0000044	Subj Test Client Sent	Message	Client	Sent	04/02/2025, 13:24:05	
00020226	New	COMM-0000041	Progress update please	Message	Client	Sent	04/02/2025, 10:08:00	
00020226	New	COMM-0000040	Message to request xx	Message	Landgate	Unread	04/02/2025, 10:00:03	w.
00020226	New	COMM-0000038	Time required	Information Request	Landgate	Provided	04/02/2025, 09:35:30	W
00020226	New	COMM-0000036	Please supply buildin	Information Request	Landgate	Provided	03/02/2025, 17:51:20	•
Quotes Filter List My Quotes Awaiting A		earch Q. Enter search term						
Quote Number	✓ Quote State	tus v Case M	lumber ~	Case Subject	∽ Quote Receiv	ed Date v Expi	iration Date 🗸 🗸	
			Page 1	1 of 1 0 Records				





Case Communication

Communications received will also be displayed in the notifications (bell icon) at the top right corner of the dashboard.

Home Pi	operty Search	Property Summary	Land Summary	Valuation Schedules	Valuation Rolls & Deliverables	More 🗸	
O Dashb	oard						
Cases						New Request	Change Contact
-							
Filter List My Open Case	s 🔻	Q. Enter search ter	m				
ing open case							
Case Num	. ↑ ∨ Case Type	∽ Case Status	∽ Subject ∽	Address 🗸 🗸	contact Name 🗸 Case Create 🔨	Case Closed V Rest	ricted Vi 🗸
00029374	Pastoral Eng	quiry New	Subj Test 280420	E	etty Boo 28/04/2025, 17:47.	No	
00029373	Government	Asset New	Subj Test 280420	E	etty Boo 28/04/2025, 17:38.	No	
00029371	Interim Valua	ation New	8 SWEETMAN ST	8 SWEETMAN ST E	etty Boo 24/04/2025, 09:48.	No	
00029370	Interim Valua	ation New	7 WOOLGAR WA	7 WOOLGAR WA E	etty Boo 24/04/2025, 09:46.	No	
00029369	ESL Valuatio	on En New	Subj Test 230420	E	etty Boo 23/04/2025, 16:54.	No	
00029368	ESL Valuatio	on En New	Subj Test 230420	7 TERRACINA W E	etty Boo 23/04/2025, 16:48.	No	
00029367	ESL Valuatio	on En New	Subj Test 230420	E	etty Boo 23/04/2025, 16:47.	No	
00029364	General Enq	uiry Processing	Subj Test 170420	E	etty Boo 17/04/2025, 11:17.	No	
00029363	LGRE Enqui	iry New	Subj Test 17042025	E	etty Boo 17/04/2025, 11:12.	No	
00029362	Interim Valua	ation New	26 ELVIRE ST MI	26 ELVIRE ST MI E	etty Boo 16/04/2025, 15:12.	No	
			P	age 1 of 20 193 Records	>		

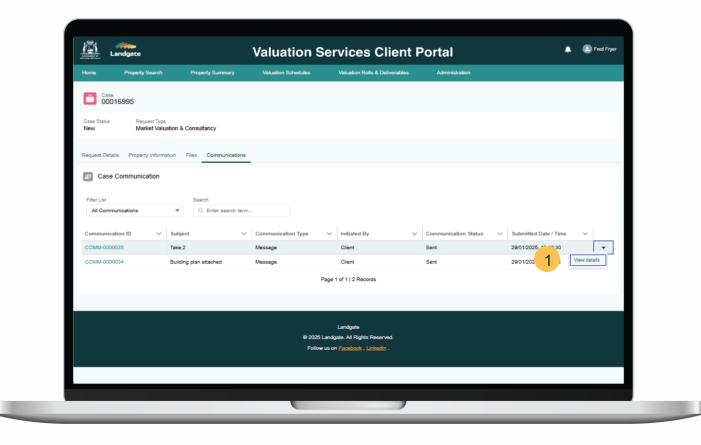




Case Communication – view details

- In the Case Communication list, is an action menu to view the communication details, including attachments. This action is available for all communication types:
 - messages received from Landgate
 - messages sent to Landgate
 - information requests received from Landgate

When a contact has been updated for a case, all communications (open and closed on the case) can be viewed and require action (if needed) by the new contact in the Case Communication list.







Case Communication – view details

On clicking View Details for a message or information request from the Case Communication list, the full message will be displayed.

Any attachments included with the message will also be viewable.

lome P	roperty Search	Property Summary	Land Summary Valuatio	n Schedules Valuation Rolls & Deliverables	More 🗸	
	ation				New Contact New Note	Edit 🔻
COMM-	0000087					
Communication Type Message	e Subject Test	Case Number 00029363				
Communication Typ	à			Communication Status		
Message Initiated By Client				Case Number 00029363		
Subject Test				Message or Information Request Details		
Created Date / Time 29/04/2025, 13:24:						
Files						B
File Name ↑	~	Provided By	✓ Date / Time Saved	✓ Preview	Download	
🖻 1		Client	29/04/2025, 13:24:4	5 Preview o	Download 🛃	ſ
			Page 1 of	1 1 Records		





- 1 When a message is received from Landgate and has been read, the case contact can mark the communication as "Mark as Read".
 - This moves the message to the Closed Communications list. This way the user by default only sees what is outstanding in the Open Communications list.

	Property Search	Property Summary	Land Summary	Val	luation Rolls & Deliverables			
Case 00029	9325							
Case Status	Request Type							
New	General En	quiry						
Request Details	Property Informa	ation Files Communica	tions					
Case C	ommunication							
Filter List		Search						
All Commun	nications	 C, Enter search 	h term					
Communicati	on ID 🗸 🗸	Subject	✓ Communication Type	\sim	Initiated By	Communication Status	Submitted Date / Time	~
COMM-000008	32	Message to LG	Message		Client	Sent	08/04/2025, 16:07:47	¥
сомм-000008	31	Message 2	Message		Landgate	Unread	08/04/2025, 16:06:52	•
COMM-000008	30	Message 1	Message		Landgate	Unread	08/04/2025, 10:08:27	View details
COMM-000007	79	Plans please	Information Request		Landgate	Requested	08/04/202	Mark as Read
				Page	1 of 1 4 Records			
				_				
			- 02	025 Land	Landgate Igate. All Rights Reserved.			
					n Eacebook , Linkedin .			



Case Communication – information request received

When an information request has been received from Landgate, the status is marked as **Requested**. In the action menu the case contact is use "Reply With Information" to send the requested information to Landgate.

Clicking "View details" will display the full message and attachments.

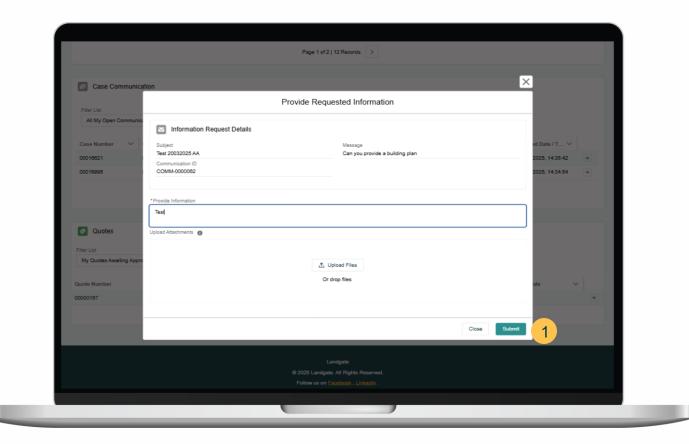
00029353	Market valuation	-	ubj Test 140420	Betty Boo	14/04/2025, 1		NO	×
00029352	Data Enquiry Inbo	Job Completed S	ubj Test 140420	Betty Boo	14/04/2025, 1	12:49 14/04/2025, 12:5	9 No	Ŧ
00029348	Interim Valuation	Processing 3	KIDMAN AV SO 3 KIDN	IAN AV SO Betty Boo	11/04/2025, 1	0:13	No	Ŧ
00029346	Interim Valuation	New 2-	4 KENTIA RD W 24 KEN	NTIA RD W Betty Boo	10/04/2025, 1	6:25	No	٣
00029345	Interim Valuation	New 1	CASTON TCE 1 CAS	TON TCE Betty Boo	10/04/2025, 1	6:05	No	•
			< Page 2 d	of 20 193 Records				
Case Communi Filter List	cation	rch						
My Open Communica	tions 💌 🔾	Enter search term						
Case Number \sim	Case Status 🗸	Communication V	Subject 🗸	Communication \checkmark	Initiated By V	Communication 🗸	Created Date / T 🗸	
00029353	Processing	COMM-0000084	Message 14042025 AA	Message	Landgate	Unread	14/04/2025, 14:58:55	V
00029325	New	COMM-0000081	Message 2	Message	Landgate	Unread	08/04. View details	
00029325	New	COMM-0000080	Message 1	Message	Landgate	Unread 1	18/04 Reply With Informa	ation
00029325	New	COMM-0000079	Plans please	Information Request	Landgate	Requested	08/04/2025, 16:05:59	•
00029312	New	COMM-0000078	Second document	Message	Landgate	Unread	08/04/2025, 13:12:16	¥
00029312	New	COMM-0000077	First document	Message	Landgate	Unread	08/04/2025, 13:11:36	¥
00029312	New	COMM-0000076	Confirm plan	Information Request	Landgate	Requested	08/04/2025, 12:52:19	
00029287	On Hold	COMM-0000069	Test tetet	Message	Landgate	Unread	25/03/2025, 11:23:36	V
00029254	Establishing Job	COMM-0000068	Update by end of week	Message	Landgate	Unread	24/03/2025, 16:47:13	T
00016626	Establishing Job	COMM-0000057	Subj Test 10032025	Message	Landgate	Unread	10/03/2025, 20:41:22	¥
			Page 1 of	2 17 Records				



Case Communication – reply to information request

On clicking "Reply With Information" to an information request, a prompt will appear to enter the message and attachments (if needed) to be sent to Landgate.

On **Submit**, the status will update to **Provided**. This action will also move the information request to the Closed Communications list. This way the user by default only sees what is outstanding in the Open Communications list.







Quotes

- 1 Quotes received from Landgate will appear in the Quotes list. The list with default to "My Quotes Awaiting Approval".
 - Filter lists and search function are available to locate a quote.
 - Only the case contact can view a quote on a case. The case will need to be reassigned to new case contact for the quote to be viewable by that person.
 - When a contact has been updated for a case, all quotes (outstanding and completed on the case) can be viewed and require action (if needed) by the new contact in the Quotes list.

	luation New	31 SPIGL WAY B	31 SPIGL WAY B	Fred Fryer	17/12/2024, 17:01	No	T
00016623 Interim Va	luation New	77 WOOD ST ING	77 WOOD ST ING	Fred Fryer	17/12/2024, 17:00	No	Y
		1	Page 1 of 2 11 Records	5			
Case Communication							
_							
Filter List All My Open Communications	Search Q. Enter search terr						
All My Open Communications	 C Enter search terr 	n					
Case Number 🗸 Case Stat	tus 🗸 Communicati	ion 🗸 Subject	✓ Communica	ation V Initiated	By V Communication	✓ Created Date / T ✓	
			Page 1 of 1 0 Reco	rds			
Quotes							
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Filter List	Search Q. Enter search term						
My Ouotes Awaiting Approval							
My Quotes Awaiting Approval							
My Quotes Awaiting Approval	e Status 🗸	Case Number	✓ Case Subje	ect 🗸	Quote Received Date 🛛 🗸	Expiration Date 🗸 🗸	
My Quotes Awaiting Approval	e Status V	Case Number	Case Subje		Quote Received Date V	Expiration Date V	
My Quotes Awaiting Approval	e Status 🗸	Case Number			Quote Received Date 🗸 🗸	Expiration Date V	
My Quotes Awaiting Approval	e Status	Case Number			Quote Received Date v	Expiration Date V	,
My Quotes Awaiting Approval	e Status 🗸	Case Number	Page 1 of 1 0 Reco		Quote Received Date V	Expiration Date V	·
My Quotes Awaiting Approval My Completed Quotes	s Status V		Page 1 of 1 0 Reco	rds	Quote Received Date V	Expiration Date V	
My Quotes Awaiting Approval	s Status	© 20	Page 1 of 1 0 Reco	rds Reserved.	Quote Received Date v	Expiration Date V	
My Quotes Awaiting Approval	s Status	© 20	Page 1 of 1 0 Reco Landgate 25 Landgate. All Rights	rds Reserved.	Quote Received Date v	Expiration Date V	





Quotes – view details

- From the Quotes list, the case contact can view full details of the quote by clicking "View Quote" to preview the quote document.
 - This action is available for outstanding and completed quotes.

00016624	Interim Valuation	New	31 SPIGL WAY B	31 SPIG	BL WAY B	Fred Fryer	17/12/2024, 17:01		No	¥
00016623	Interim Valuation	New	77 WOOD ST ING	77 WOO	DD ST ING	Fred Fryer	17/12/2024, 17:00		No	•
				Page 1 of 2	2 11 Records	• >				
Case Communi	cation									
Filter List	S	earch								
All My Open Commun		Q Enter search term	L							
Corre Northern Ind	0				0		d By 🗸 Commu		Constant Parts /	
Case Number V	Case Status	✓ Communicatio	subject				a By 🗸 Commu	nication V	Created Date /	1 ¥
				Page 1	of 1 0 Recor	rds				
Quotes										
Filter List		arch								
My Quotes All	v	 Enter search term 								
Quote Number	✓ Quote Statu	is v	Case Number	~	Case Subje	ct v	Quote Received Date	✓ Expira	ition Pate	~
00000118	Rejected		00016622		Test MV Ack	nowl Email	18/12/2024		(1)	View Quote
				Page 1	of 1 1 Recor	rds				
				1	Landgate					
	_	_		025 Landga	ite. All Rights					
				025 Landga						

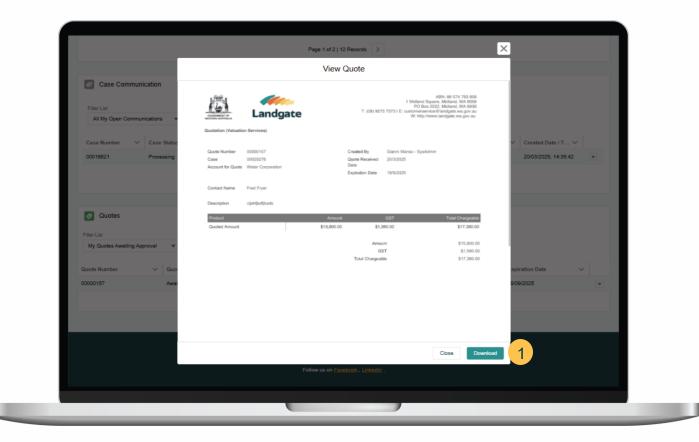




Quotes – download document

Viewing the quote will display a preview of the quote document.

1 Click on "Download" to save a PDF formatted quote to the local drive.







Quotes – complete action

From the Quotes list, the case contact can complete the action to approve or reject the quote.

This action is no longer available if the quote has expired. A quote will expire in 182 days (approx. 6 months). Once expired, the quote will be moved to "My Completed Quotes" with a status of Expired.

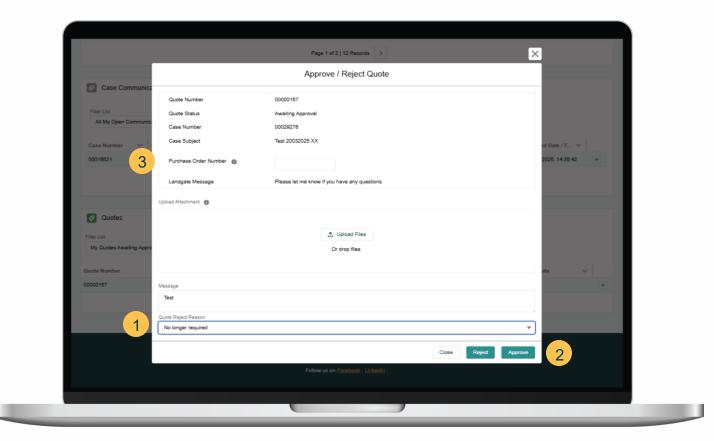
00016621 Government As	set Processing	Govt Asset test ac	Fred Fryer	17/12/2024, 16:39	No	•
			Page 1 of 1 10 Records			
Case Communication Filter List My Open Communication Case Number Case Status 00016621 Processing	Search Q. Enter search term Communicatio COMM-000006	n 🗸 Subject	✓ Communication ✓ Message Page 1 of 1 1 Records	Initiated By \checkmark Communication Landgate Unroad	on V Created Date / T V 20/03/2025, 14:35:42	T
Quotes Fiter List My Quotes Awaiting Approval Quote Number Quote 1 Quo		Case Number	Case Subject		Expiration Date View Quote	Durte
00000157 Awaiting	g Approval	00029276	Test 20032025 XX	20/03/2025	18/ 1 Approve/Reject	audic
			Page 1 of 1 1 Records Landgate 5 Landgate All Rights Reserved. ov us on Easebook , LinkedIn .			





Quotes – approve/reject

- 1 **Rejecting the quote** will require the user to select a rejection reason. Case will be immediately closed.
- 2 Approving the quote will notify Landgate to action the job required. Progress of the case can be followed by monitoring the case status in the Cases list.
- ³ User can provide the purchase order number and any attachment(s) when submitting an approval.







Client Portal - Property Search





Property Search - options

- Clicking on **Property Search** will provide users the ability to search using:
 - Property/Land details
 - A map view

Search results returned and information shown will only be for active VENs.

Property Search can also be accessed by users when they have clicked the **Go to Property Search** link when completing a new request form.

Home	Property Search	Property Summary	Land Sumr	nary Valuation R	olls & Deliverables		
	1	Property/Land Map					
		Local Government		Land ID		Admin Area	
		Q. Search Account her	'е				
		Street No.From S	treet No.To	Land Type		Certificate of Title	
				Select Land Type	•		
		Street Name				Owner Name	
		Suburb					
			_				
		Search Clear All		Property Land			
i i				Landga	ato		
				© 2025 Landgate. All	Rights Reserved.		
				Follow us on Faceb	ook , Linkedin .		





Property/Land search

- Clicking on Property Search will default to the Property/Land search form. Users can search for properties using various data specifications.
- 2 When conducting a search on a Street Name, the address is to entered with the abbreviated street type e.g. Rd or no street type.
- 3 Search results can be returned based on a property or land using the toggle function.
- 4 To begin a new query, always click "Clear All".

Landgate		ation Services Clie		👱 💽 Betty Boo
Home Property Search	Property Summary Land S	ummary Valuation Rolls & Deliverables		
1	Property/Land Map			
	Local Government	Land ID	Admin Area	
	Q Search Account here			
	Street No.From Street No.To	Land Type Select Land Type	Certificate of Title	
		Select Land Type		
2	Street Name		Owner Name	
2	Suburb			
	Search Clear All	Property Land		
		Landgate © 2025 Landgate. All Rights Reserved.		
		Follow us on Facebook , Linkedin .		



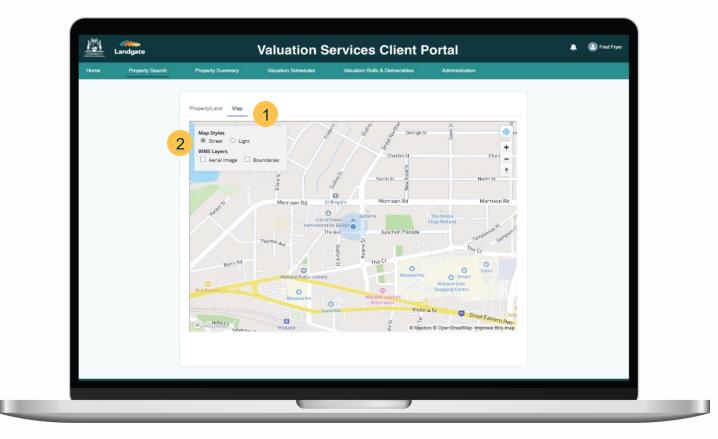


Map search

Users can search using a Map. Navigate to a location and add a pin to a property.

A list of properties associated with the selected point will be displayed in the search results.

- 2 The map can be configured in the following ways:
 - Map style Street or Light
 - WMS Layers Aerial Imagery and/or Cadastre Boundaries (containing street numbers)







Property / Land search results

- Details displayed in search results will differ if Property or Land is toggled on for the search.
 - Property search results will be ordered by VEN
 - Land search results will be ordered by Land ID
- 2 On the right side of the table is the actions menu.
 - View Property Details this will navigate the user to the Property Summary page to show the details of the selected property
 - Create New Request property details will be populated over to a new request form selected

Search Results VEN V Lot Nu V Address V VEN A V Primar V UR V 75 L2 35 SEARIPPLE RD KARRATHA 6714 1.8266 Ha 2069627 Uban V 185 L4228 TEESDALE PL KARRATHA 6714 1.128 m² T368/422 Uver Property Detail 198 L1067 L1067 KING WAY KARRATHA 6714 4.894 m² T368/102 Oreat New Request 199 L1067 L1067 KING WAY KARRATHA 6714 4.894 m² T368/102 Urban V 200 L1072 L1072 OHERRATTA RD KARRATHA INDUST. 4.785 m² 1072P21174 Urban V 201 L1072 L1072 OHERRATTA RD KARRATHA INDUST. 4.785 m² 1072P21174 Urban V 227 L3799 4 RANKIN RD GAP RIDGE 6714 6.0000 Ha 3799F1651 Urban V 288 L992 L962 WALCOTT WAY KARRATHA 6714 12116 Ha T368.992 Urban V 294 L1069 1069 KING WAY KARRATHA 6714 12116 Ha 2686 P2130 Urban V 295 L2608 S SHARPE AV KARRATHA 6714 12504 Ha 2608P2130 Urban V 296 L2608 S SHARPE AV KARRATHA 6714<		Search	Clear All	Property Land					
1 15 L2 35 SEARIPPLE RD KARRATHA 6714 1.626 Ha 206927 Urban 2 185 L4228 TEESDALE PL KARRATHA 6714 1.728 m² 7368/4228 View Property Details Create New Request 198 L1067 L1067 KING WAY KARRATHA 6714 4.684 m² 7368/1067 Create New Request 199 L1068 1068 KING WAY KARRATHA INDUSTRIALES 5.774 m² 10688P1174 Urban • 200 L1072 L1072 CHERRATTA RD KARRATHA INDUST 4.786 m² 1072P21174 Urban • 2015 L3911 3911 COOLAWANYAH RD KARRATHA INDUST									
185 L4228 TEESDALE PL KARRATHA 6714 1,128 m² T3084228 Vew Property Details 198 L1067 L1067 KING WAY KARRATHA 6714 4,894 m² T388/1007 Create New Request 199 L1068 1068 KING WAY KARRATHA INDUSTRIALES 5,774 m² 1068P21174 Urban V 200 L1072 L1072 CHERRATTA RD KARRATHA INDUST 4,786 m² 1072P21174 Urban V 205 L3911 3911 COOLAWANYAH RD KARRATHA INDUST 4,786 m² 1072P21174 Urban V 227 L3799 4 RANKIN RD GAP RIDGE 6714 6.000 Ha 3798P1651 Urban V 288 L902 L902 WALCOTT WAY KARRATHA 6714 1216 Ha 7388/02 Urban V 294 L1069 1069 KING WAY KARRATHA 6714 1,2104 Ha 2608P2147 Urban V 298 L2608 5 SHARPE AV KARRATHA 6714 1,200 Ha 2608P2147 Urban V 303 L806 25 SHOLL ST ROEBOURNE 6718 2,023 m² 806P223068 Urban V 303 L806 25 SHOLL ST ROEBOURNE 6718 2,023 m² <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>									
100 1122 11067 11067 KING WAY KARRATHA 6714 4,694 m² T368/1667 Create New Request 199 L1068 1068 KING WAY KARRATHA INDUSTRIALES 5,774 m² 1068P211744 Utban • 200 L1072 L1072 CHERRATTA RD KARRATHA INDUST 4,785 m² 1072P211744 Utban • 205 L3911 3911 COOLAWANYAH RD KARRATHA INDUST 4,785 m² 1072P211744 Utban • 206 L3911 3911 COOLAWANYAH RD KARRATHA INDUST 4,785 m² 3911P187236 Utban • 227 L3799 4 RANKIN RD GAP RIDGE 6714 6.0000 Ha 3798P1651 Utban • 288 L902 L902 WALCOTT WAY KARRATHA 6714 12116 Ha T368/902 Utban • 298 L806 S SHARPE AV KARRATHA 6714 1.5204 Ha 2608P2147 Utban • 303 L805 Z SHOLL ST ROEBOURNE 6718 2.023 m² 806P223088 Utban • 304 L1069 1490 Lambert Rd KARRATHA INDUSTRIAL E 4,879 m² 1490P2139 Utban • 303 L806 <td< td=""><td>1</td><td></td><td></td><td></td><td></td><td>1</td><td></td><td></td><td></td></td<>	1					1			
188 L1007 L1007 L1007 L1007 L1007 L1007 L1007 199 L1068 1068 KING WAY KARRATHA INDUSTRIALES 5.774 m² 1068P211744 Utban • 200 L1072 L1072 CHERRATTA RD KARRATHA INDUST 4.765 m² 1072P211744 Utban • 205 L3911 3911 COOLAWANYAH RD KARRATHA INDUST 4.765 m² 3911P187236 Utban • 227 L3799 4 RANKIN RD GAP RIDGE 6714 6.0000 Ha 3799P1651 Utban • 245 L1982 S SHERLOCK CR KARRATHA 6714 763 m² 1982P2134 Utban • 288 L902 L902 WALCOTT WAY KARRATHA 6714 1.2116 Ha T368/902 Utban • 294 L1069 1069 KING WAY KARRATHA 6714 1.5204 Ha 2608P2147 Utban • 302 L806 S HARPE AV KARRATHA INDUSTRIALES 4.760 m² 1069P211744 Utban • 303 L806 S HARPE AV KARRATHA INDUSTRIALES 4.760 m² 1069P2147 Utban • 304 L1064 S SHARPE AV KARRATHA 6714 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>									
200 L1072 L1072 CHERRATTA RD KARRATHA INDUST 4.786 m² 1072P211744 Urban • 205 L3911 3911 COOLAWANYAH RD KARRATHA INDUST 8.026 m² 3911P187238 Urban • 227 L3799 4 RANKIN RD GAP RIDGE 0714 6.000 Ha 3798P1851 Urban • 245 L1992 5 SHERLOCK CR KARRATHA 6714 783 m² 1982P2134 Urban • 248 L902 L902 WALCOTT WAY KARRATHA 6714 12168 Ha 7686902 Urban • 298 L903 1069 KING WAY KARRATHA 100USTRIALES 4.760 m² 1069P21174. Urban • 298 L2608 5 SHARPE AV KARRATHA 6714 1.5204 Ha 2608P2147 Urban • 302 L808 27 SHOLL ST ROEBOURNE 6718 2.023 m² 606P22308 Urban • 303 L905 15 SHARPE AV KARRATHA INDUSTRIALE 4.679 m² 1490P2139 Urban • 303 L905 25 SHOLL ST ROEBOURNE 6718 2.023 m² 606P22308 Urban • 306 L174 29 ROE ST ROEBOURNE 6718 <				L1067 KING WAY KARRATHA 6714	4,694 m²	T368/1067	Gleale New Reque	51	
205 L3911 3911 COOLAWANYAH RD KARRATHA INDU 8,025 m ⁴ 3911P187238 Urban • 227 L3799 4 RANKIN RD GAP RIDGE 6714 6,0000 Ha 3796P1851 Urban • 245 L1982 5 SHERLOCK CR KARRATHA 6714 763 m ² 1982P2134 Urban • 288 L902 L902 WALCOTT WAY KARRATHA 6714 1.2116 Ha T368/902 Urban • 294 L1069 1069 KING WAY KARRATHA 6714 1.2116 Ha T368/902 Urban • 294 L2608 S SHARPE AV KARRATHA 6714 1.5204 Ha 2608P2147 Urban • 302 L806 2 SHARDE AV KARRATHA 6714 1.5204 Ha 2608P2147 Urban • 303 L806 2 SHOLL ST ROEBOURNE 6718 2,023 m ² 806P22308 Urban • 303 L160 1490 Lambert Rd KARRATHA INDUSTRIALE 4,679 m ² 1490P2139 Urban • 303 L806 S NIELSEN PL DAMPIER 6713 2,023 m ² 1490P2139 Urban • 306 L1490 1490 Lambert Rd KARRATHA INDUSTRIALE </td <td></td> <td>199</td> <td>L1068</td> <td>1068 KING WAY KARRATHA INDUSTRIAL ES</td> <td>5,774 m²</td> <td>1068P211744</td> <td>Urban</td> <td>•</td> <td></td>		199	L1068	1068 KING WAY KARRATHA INDUSTRIAL ES	5,774 m²	1068P211744	Urban	•	
227 L3799 4 RANKIN RD GAP RIDGE 6714 6.0000 Ha 3799P1851 Urban ▼ 245 L1982 5 SHERLOCK CR KARRATHA 6714 763 m² 1982P2134 Urban ▼ 288 L902 L602 WALCOTT WAY KARRATHA 6714 1.2116 Ha T368/902 Urban ▼ 294 L1069 1069 KING WAY KARRATHA 6714 1.2116 Ha T368/902 Urban ▼ 294 L2608 5 SHARPE AV KARRATHA INDUSTRIALES 4,760 m² 1069P21174 Urban ▼ 302 L896 27 SHOLL ST ROEBOURNE 6718 2,023 m² 806P22308 Urban ▼ 303 L896 25 SHOLL ST ROEBOURNE 6718 2,023 m² 1696P2139 Urban ▼ 306 L174 29 ROE ST ROEBOURNE 6718 2,023 m² 1696P2339.0 Urban ▼ 465 L1490 1490 Lambart Rd KARRATHA INDUSTRIALE 4,679 m² 1490P2139 Urban ▼ 1217 L1201 DADMPIER 6713 2011 Ha 388P17814 Urban ▼ 1217 L1201 L1201 DODD CT KARRATHA 6714 1,620 m² T68		200	L1072	L1072 CHERRATTA RD KARRATHA INDUST	4,785 m²	1072P211744	Urban	*	
245 L1982 5 SHERLOCK CR KARRATHA 6714 763 m² 1982P2134 Urban ▼ 268 L902 L902 WALCOTT WAY KARRATHA 6714 12116 Ha 7368/002 Urban ▼ 284 L1069 1069 XING WAY KARRATHA 6714 12116 Ha 7368/002 Urban ▼ 294 L1069 1069 XING WAY KARRATHA INDUSTRIALES 4,760 m² 1069P211744 Urban ▼ 298 L2608 5 SHARPE AV KARRATHA 6714 1.5204 Ha 2608P2147 Urban ▼ 302 L806 27 SHOLL ST ROEBOURNE 6718 2,023 m² 805P223088 Urban ▼ 303 L806 25 SHOLL ST ROEBOURNE 6718 2,023 m² 174P223090 Urban ▼ 465 L1490 1490 Lambert Rd KARRATHA INDUSTRIALE 4,879 m² 1490P219 Urban ▼ 1217 L1201 DADDE ST ROEBOURNE 6718 2,023 m² 174P223090 Urban ▼ 1217 L1302 S NIELSEN PL DAMPIER 6713 2,001 m³ 388P17814 Urban ▼ 1217 L1201 DODD CT KARRATHA 6714 1,820 m² <t< td=""><td></td><td>205</td><td>L3911</td><td>3911 COOLAWANYAH RD KARRATHA INDU</td><td>8,025 m²</td><td>3911P187236</td><td>Urban</td><td>×</td><td></td></t<>		205	L3911	3911 COOLAWANYAH RD KARRATHA INDU	8,025 m²	3911P187236	Urban	×	
288 L902 L902 WALCOTT WAY KARRATHA 6714 1.2116 Ha T368/002 Urban • 294 L1069 1069 KING WAY KARRATHA INDUSTRIALES 4,760 m² 1069P211744 Urban • 298 L2608 5 SHARPE AY KARRATHA 6714 1.5204 Ha 2608P2147 Urban • 302 L808 27 SHOLL ST ROEBOURNE 6718 2,023 m² 806P223086 Urban • 303 L805 25 SHOLL ST ROEBOURNE 6718 2,023 m² 806P223086 Urban • 306 L174 29 ROE ST ROEBOURNE 6718 2,023 m² 174P223090 Urban • 465 L1490 1490 Lambart Rd KARRATHA INDUSTRIALE 4,879 m² 1490P219 Urban • 806 L386 5 NIELSEN PL DAMPIER 6713 2,0018 Ha 388P17814 Urban • 1217 L1201 L1201 DODD CT KARRATHA 6714 1,820 m² T368/1302 Urban • 1219 L1362 L1362 LADY DOUGLAS WAY PEGS CREEK 2,005 m² T368/1302 Urban • 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 <t< td=""><td></td><td>227</td><td>L3799</td><td>4 RANKIN RD GAP RIDGE 6714</td><td>6.0000 Ha</td><td>3799P1851</td><td>Urban</td><td>v</td><td></td></t<>		227	L3799	4 RANKIN RD GAP RIDGE 6714	6.0000 Ha	3799P1851	Urban	v	
294 L1069 1069 KING WAY KARRATHA INDUSTRIALES 4,760 m² 1069P21174 Urban Image: Comparison of Compariso		245	L1982	5 SHERLOCK CR KARRATHA 6714	763 m²	1982P2134	Urban	•	
298 L2608 5 SHARPE AV KARRATHA 6714 1.5204 Ha 2608P2147 Urban • 302 L806 27 SHOLL ST ROEBOURNE 6718 2.023 m² 806P223088 Urban • 303 L805 25 SHOLL ST ROEBOURNE 6718 2.023 m² 805P23308 Urban • 306 L174 29 ROE ST ROEBOURNE 6718 2.023 m² 174P223090 Urban • 465 L1490 1490 Lambert Rd KARRATHA INDUSTRIAL E 4.679 m² 1490P2139 Urban • 806 L386 5 NIELSEN PL DAMPIER 6713 2.0018 Ha 388P17614 Urban • 1217 L1201 L1201 DODD CT KARRATHA 6714 1.620 m² T368/1201 Urban • 1219 L1362 L1362 LADY DOUGLAS WAY PEGS CREEK 2.050 m² T368/1362 Urban • 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 1.025 m² 4624P1839 Urban •		288	L902	L902 WALCOTT WAY KARRATHA 6714	1.2116 Ha	T368/902	Urban	v	
302 L806 27 SHOLL ST ROEBOURNE 6718 2,023 m² 806P223088 Urban • 303 L805 25 SHOLL ST ROEBOURNE 6718 2,023 m² 805P223088 Urban • 306 L174 29 ROE ST ROEBOURNE 6718 2,023 m² 174P223090 Urban • 465 L1490 1490 Lambert Rd KARRATHA INDUSTRIALE 4,679 m² 1490P2139 Urban • 806 L386 5 NIELSEN PL DAMPIER 6713 2,0018 Ha 388P17614 Urban • 1217 L1201 L1201 DODD CT KARRATHA F714 1,620 m² T368/1202 Urban • 1219 L1362 L1362 LADY DOUGLAS WAY PEGS CREEK 2,050 m² T368/1362 Urban • 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 1,025 m² 4624P1839 Urban •		294	L1069	1069 KING WAY KARRATHA INDUSTRIAL ES	4,760 m ²	1069P211744	Urban	•	
303 L805 25 SHOLL ST ROEBOURNE 6718 2,023 m ³ 805P223088 Urban Image: Constraint of the constraint of		298	L2608	5 SHARPE AV KARRATHA 6714	1.5204 Ha	2608P2147	Urban	•	
306 L174 29 ROE ST ROEBOURNE 6716 2,023 m² 174P223090 Urban Image: Comparing the comparing		302	L806	27 SHOLL ST ROEBOURNE 6718	2,023 m²	806P223088	Urban	¥	
465 L1490 1490 Lambert Rd KARRATHA INDUSTRIAL E 4,679 m² 1490P2139 Urban • 806 L386 5 NIELSEN PL DAMPIER 6713 2.0018 Ha 386P17814 Urban • 1217 L1201 L1201 DODD CT KARRATHA 6714 1,620 m² T368/1201 Urban • 1219 L1382 L1382 LADY DOUGLAS WAY PEGS CREEK 2,050 m² T368/1362 Urban • 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 1,025 m² 4624P1839 Urban •		303	L805	25 SHOLL ST ROEBOURNE 6718	2,023 m²	805P223088	Urban	v	
B06 L386 5 NIELSEN PL DAMPIER 6713 2.0018 Ha 386917814 Urban • 1217 L1201 L1201 DODD CT KARRATHA 6714 1.620 m² T368/1201 Urban • 1219 L1362 L1362 LADY DOUGLAS WAY PEGS CREEK 2.050 m² T368/1362 Urban • 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 1.025 m² 4624P1839 Urban •		306	L174	29 ROE ST ROEBOURNE 6718	2,023 m²	174P223090	Urban	•	
1217 L1201 L1201 DODD CT KARRATHA 6714 1,620 m ³ T368/1201 Urban V 1219 L1362 L1382 LADY DOUGLAS WAY PEGS CREEK 2,050 m ³ T368/1362 Urban V 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 1,025 m ³ 4624P1939 Urban V		465	L1490	1490 Lambert Rd KARRATHA INDUSTRIAL E	4,679 m²	1490P2139	Urban	*	
1219 L1362 L1362 LADY DOUGLAS WAY PEGS CREEK 2,050 m ³ T368/1362 Urban V 1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 1,025 m ³ 4624P1839 Urban V		806	L386	5 NIELSEN PL DAMPIER 6713	2.0018 Ha	386P17814	Urban	*	
1220 L4624 38-40 LADY DOUGLAS WAY PEGS CREEK 6 1,025 m² 4624P1938 Urban 💌		1217	L1201	L1201 DODD CT KARRATHA 6714	1,620 m²	T368/1201	Urban	•	
		1219	L1362	L1362 LADY DOUGLAS WAY PEGS CREEK	2,050 m²	T368/1362	Urban	¥	
1228 L3890 3890 COOLAWANYAH RD KARRATHA INDU 1.0925 Ha 3890P1862 Urban 💌		1220	L4624	38-40 LADY DOUGLAS WAY PEGS CREEK 6	1,025 m²	4624P1939	Urban	v	
		1228	L3890	3890 COOLAWANYAH RD KARRATHA INDU	1.0925 Ha	3890P1862	Urban	•	





Client Portal Property & Land Summary

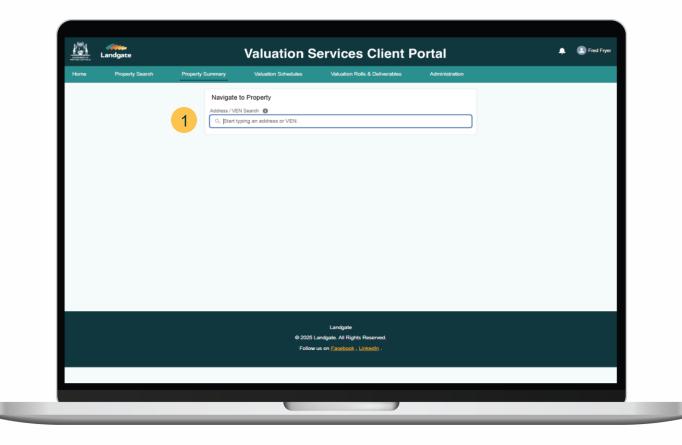




Property Summary - address/VEN search

At the top of the **Property Summary** is the quick navigation feature.

Users will be able to enter a VEN or address to suggest matched results. Only active VENs will be returned. On selecting the relevant property, the property details will be displayed on the same page.







Property Summary - page structure

The following information sections will be displayed to users once a property has been selected from the search results:

- Property details
- Attached Land details
- Valuation Summary details

Access to certain data may have the following dependencies:

- No data is available or is restricted for the specified field
- Data may be restricted due certain business rules or criteria not being satisfied

Home	Property Search	Property	Summary	Valuation Schedu	les Val	luation Rolls & Delive	rables	Administration			
			Navigate to Address / VEN Q, 111 - 83		VATER 6053			Ø			
Propert	У										
VEN 111		WAWC No. 9003958127		Address 83 WHATLEY CF	BAYSWATER 60	53		Ownership BAYSWATER CO		ANCIAL SERVICES LTD	
LGA Bayswater		Admin Area		VEN Use Commercial		Classification Office		Emergency Servic ESL Category 1	e Level	VEN Land Area 491 m ²	
Comment											
Attache	ed Land										
Land ID		Redundancy	Land Area	WAPC Date 01/01/1900	Address 83 WHATLEY	Cert. of Title	Title Indicator	Land Zone	U/R	Primary	
> 27P26	121	Not redundant	491 m-	01/01/1900	CR BAYSWATER 6053	1390/92			Urban	Yes	
					0000						



Property Summary – property details & attached land

- Details of the property are displayed.
- 2 Attached lands can be expanded to display additional detail, such as land ownership, PINs and other information.
- ³ Clicking on the Land ID will take the user to the Land Summary page where the Originating, Resultant or Associated Land details will be displayed.

Home	Property Search	Property	Summary	Valuation Sched	dules Valu	ation Rolls & Deliver	ables	Administration			
			Navigate to	Property							
			Address / VEN	Search 0							
			O, Start typ	ing an address or VE	EN.						
Prope	erty 1										
VEN		WAWC No.		Address				Ownership			
234234		9008874475		SAYER ST SW	ANBOURNE 6010			STATE OF WE	STERN AUSTRALIA		
LGA		Admin Area		VEN Use		Classification		Emergency Serv	ice Level	VEN Land Area	
Nedlands				VacantLand		Public Recreation		ESL Category 1		1,331 m ²	
Comment											
Attac	hed Land										
Land ID	2	Redundancy	Land Area	WAPC Date	Address	Cert. of Title	Title Indicator	Land Zone	U/R	Primary	
495	P22246	Not redundant	1,331 m²	09/12/1997	SAYER ST	3133/81			Urban	Yes	
					SWANBOURNE 6010						
LGA	Owner		Admin Area	Comment			PINs				
Nedlands		stern Australia	Participa Portage	Contrapit			1205349				





Property Summary – land summary

The following information sections will be displayed to users for a selected land:

- Land details
- Attached VEN details
- Subdivision details originating, resultant and associated land information
- Associated VENs

Landgate		Valuation	Services Cli	ent Por	tal	2	Betty Boo
Home Property	y Search Property Summary	Land Summary	Valuation Schedules	Valuation Rolls	& Deliverables More	~	
🔯 Land							
Land ID	Address		Redundancy		Local Gover	nment	
21D91967	1 DIJON ST	FKATANNING 6317			Katanning		
WAPC Date 29/10/1996	Lot No. L21		Redundant Effec	ive Date	Admin Area KATANNIN	G	
LG Date	UR		Survey Strata Da	te	Certificate o	Title	
	Urban				2119/981		
Land Area 4,916 m ²	Owner	Aboriginal Corporation					
4,010 11	Katal ming P						
Attached VENs		V No. Land IDs		~	WAWC No.		~ 1
238		1		Ŷ	9008774562		·
			Page 1 of 1 1 Records				
Bubdivisions							
			The second second			- Transmitter	
Originating Land	~	P Resultant Land	✓ Land Area	~	Associated Land	✓ Land Area	~
			Page 1 of 1 0 Records		Page	1 of 1 0 Records	





Property Summary - valuation summary

1 The Valuation Summary section will only display if the agency that the user is associated with is subscribed to the VEN as a client.

Only Rating & Taxing UV values will display.

0	Valuation S	Summary										
Date	e in force	Valuation Type	Value	Valuation Reason	Rationale	Amendment Type	Amendment ID	Commit Date	U/R	Classification	ESL Category	
01/0	07/2002	GRV	\$14,768	Reval				28/02/2002	Urban	Residential	ESL Category 1	
01/0	07/1999	GRV	\$12,376	Reval				09/01/1999	Urban	Residential	ESL Category 1	
01/0	07/1996	GRV	\$10,192	Reval				09/01/1999	Urban	Residential	ESL Category 1	
01/0	07/1993	GRV	\$9,516	Reval				09/01/1999	Urban	Residential	ESL Category 1	
۲	Associated	VENs										
VEN	i -	Relation	Status	Address			Classification	Valuation Types		Land IDs		WAWC No.
910	765	Child	Active	34 RATHAY ST	VICTORIA PARK 6	100	Residential	GRV		1S47173		9001968743
910	766	Child	Active	A/34A RATHAY	ST VICTORIA PAR	K 6100	Residential	GRV		2547173		9001968751





Property Summary - associated VENs

- Associated VENs will be displayed, when relevant.
- 2 A parent / child relationship will be shown to detail the relationship of the associated VEN to the targeted VEN

01/07/1993	GRV	\$6,250	Reval		09/01/1999	Urban	VacantLand	ESL Category 1
01/07/1993	GRV	\$6,375	Reval		09/01/1999	Urban	VacantLand	ESL Category 1
Associ	ated VENs							
VEN	Relation	Status	Address	Classification	Valuation Types		Land IDs	WAW
1239013	Child	Active	1/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		1S34044	9009
1239029	Child	Active	2/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		2S34944	9009
1239030	Child	Active	3/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		3534944	9009
1239031	Child	Active	4/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		4534944	9009
1239032	Child	Active	5/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		5S34944	9009
1239033	Child	Active	6/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		6S34944	9009
1239034	Child	Active	7/33 MCDONALD CR BASSENDEAN 6054	Industrial	GRV		7S34944	9009
				Landgate				
			@ 2025 Landg	ate. All Rights Reserve				
			Follow us on	Eacebook : LinkedIn				





Client Portal – Valuation Rolls and Other Deliverables



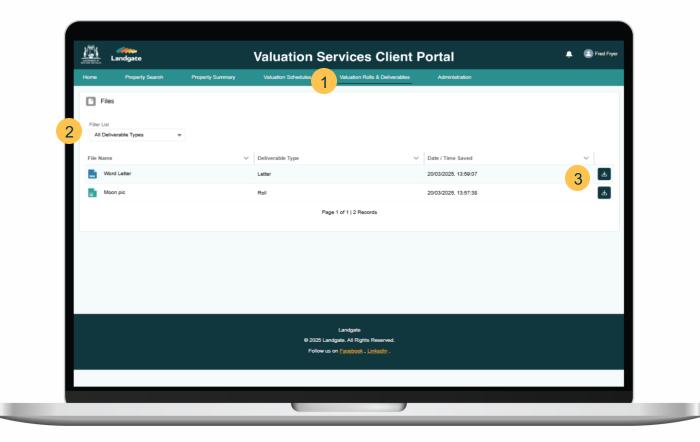


Valuation Rolls & Other Deliverables

- Users can view the list of files uploaded by Landgate for their agency relating to Valuation Rolls and other 'Valuation Services' deliverables.
- Files are categorised by a deliverable type. User can filter on a deliverable type to find a specific file.
- Files can be downloaded by selecting the download button.

Users will receive a notification when a deliverable has been uploaded by Landgate, as long as they have updated their profile to receive these notifications.

Files are archived and no longer viewable online 6 months from the date saved.





Client Portal RevenueWA Administrator Users Only



Landgate.wa.gov.au





Administrators – Self-Management of User Profiles





The Role of an Administrator

The role of an administrator is to assist with user access and management for individuals within their agency who require access to the Valuation Services Client Portal. Any actions taken by the administrator are implemented instantly, ensuring both security and efficiency.

Administrative capabilities include:

- Registering and deactivating users
- Updating user profiles and access permissions
- Resetting user passwords and reactivating accounts
- Performing other key administrative tasks to support portal use

Note: Generally, all users can update their own profile, reset their own password or reactivate their account





Number of Administrators

Each agency must maintain **at least two administrators**. You should also consider having administrators that can support specific departments/business teams.

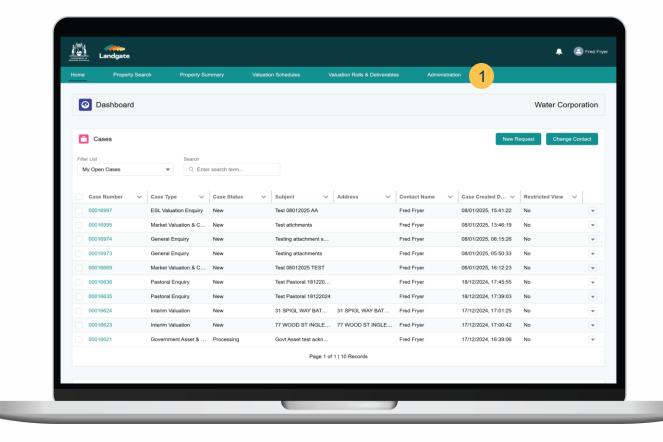
This ensures continuity—if one administrator is unavailable (e.g. due to leave or illness), the other administrators can support users with any required actions, to ensure account access is maintained and up-to-date for your agency.





Accessing Client Portal as an Administrator

 Users that have the role of an Administrator will have an
 Administration option on the navigation menu. Clicking on the Administration tab will open Administration dashboard.







 Users that have the role of an Administrator will have an Administration option. Clicking on the link will open Administration dashboard.

ome P	operty Search	Valuation Rolls & Deliverables	
		To access Administration, please click here.	
O Dashb	oard	Health	, Department of
🗋 Cases		New Request	Change Contact
Filter List My Open Case	s •	Search Q, Enter search term	
Case Numb	er 🗸 Case Type	✓ Case Status ✓ Subject ✓ Address ✓ Contact Name ✓ Case Create ✓ Case Closed ✓ Restr	icted Vi 🗸
		Page 1 of 1 0 Records	
Case Co	mmunication		
Filter List My Open Co	nmunications 🔻	Search Q. Enter search term	
Case Number	✓ Case Status	✓ Communication ✓ Subject ✓ Communication ✓ Initiated By ✓ Communication ✓ Created Discussion	nte / T 🗸
		Page 1 of 1 0 Records	





Administration – dashboard

Administrator dashboard displays:

- Active users in the agency
 - Inactive Users in the agency
- Inactive Users have had their account deactivated:
 - due to their account being inactive for 90 days; or
 - by an administrator at the agency or Landgate

Users are prompted at 75 days to maintain their account to ensure their account is not deactivated. Users can also reactivate their own account.

Home Property S	Search Pro	operty Summary	Valuation Schee	dules	Valuation Rolls	& Deliverables	Admir	nistration				
Administrati	on											
L Active Users	1										Add New L	Jser
Search												
Q Enter search term												
First Name ~	Last Name	∽ Email	~	Created Date	~ 1	ser Status	~ R	ole	~	Receive new	deliver 🗸	
Percy	Pengiun	giannilg61	17+03@gmail.com	28/02/2025	,	ctive	Ac	iministrator		No		•
Mike	Testeer	mike.than	os+wc@gmail.c	06/02/2025	,	ctive	St	andard User		No		•
Ditty	Kunjukunju	dittydomir	ni@gmail.com	31/01/2025	,	ctive	Ac	dministrator		No		•
				Page 1 o	f 1 3 Records							
L Inactive Users	2											
Search												
Q Enter search term												
First Name 🗸 La	ist Name 🗸 🗸	Email 🗸	Created Date	 User Status 	s 🗸 Ina	tive Reas 🗸	Inactive Dat	te 🗸	Role	~ Receiv	re new 🗸	
Jarrah Te	st	giannilg617+02@g	06/12/2024	Inactive	Inac	tive for 90 days	06/03/2025		Administrator	No		¥
Edith Ev	verest	testwc+12@gmail	17/01/2025	Inactive			13/02/2025	;	Standard User	No		¥
				Page 1 o	f 1 2 Records							





Administration - create a new user

In the Administration dashboard, click Add New User which will launch a pop up form.

Administration	Home Pro	perty Search Proper	ty Summary Valuation S	Schedules	Valuation Rolls & Deliverables	Administration	
Bearch	Adminis	stration					
First Name Last Name Email Created Date User Status Role Receive new deliver	Search						1 Add New User
Mike Testeer mike.thanos+wc@gmail.c 06/02/2025 Active Standard User No O Ditty Kunjukunju dittydomin@gmail.com 31/01/2025 Active Administrator No Image: Commercial Standard User Image: Commercial Standard User No Image: Commercial Standard User Image: Commercial Standard User Image: Commercial Standard User No Image: Commercial Standard User Image: Commercial Standard User No Image: Commercial Standa			✓ Email	✓ Created Date	 ✓ User Status 	V Role	✓ Receive new deliver ✓
Ditty Kunjukunju dittydomini@gmail.com 31/01/2025 Active Administrator No No Page 1 of 1] 3 Records Page 1 of 1] 3 Records Search C. Enter search term First Name × Last Name × Enail × Created Date × User Status × Inactive Reas × Inactive Date × Role × Receive new × Inactive Totate × Role Role × Receive new × Receive new × Inactive Cate × Role No Inactive Edith Edith Test Gendre Cate × Colspan="4">Role No Edith Everest Inactive Cate × Role No Receive new × Receive	Percy	Pengiun	giannilg617+03@gmail.c	om 28/02/2025	Active	Administrator	No
Page 1 of 1 3 Records Page 1 of 1 3 Records Page 1 of 1 3 Records Inactive Users Search Q. Enter search term First Name Last Name Email Created Date User Status Inactive Reas Inactive Date Role Receive new Receive new Image 1 Jarrah Test giannlig617+02@gm 06/12/2024 Inactive Inactive for 80 days 06/03/2025 Administrator No Image 2 Edith Everest testwor12@gmail 17/01/2025 Inactive 13/02/2025 Standard User No Image 2	Mike	Testeer	mike.thanos+wc@gmail.	c 06/02/2025	Active	Standard User	No
Search Created Date × User Status × Inactive Reas × Inactive Date × Role × Receive new × First Name × Last Name × Email × Created Date × User Status × Inactive Reas × Inactive Date × Role × Receive new × Jarrah Test giannilg617+02@gm 00/12/2024 Inactive Inactive for 90 days 00/03/2025 Administrator No Inactive Edith	Ditty	Kunjukunju	dittydomini@gmail.com	31/01/2025	Active	Administrator	No
Q. Enter search term First Name V Last Name V Email Created Date User Status Inactive Reas Inactive Date Role Receive new Receive new Imactive Date Role Receive new Receive new Imactive Date Role Receive new Receive new Imactive Date Role Receive new Receive new <th>Inactive L</th> <th>lsers</th> <th></th> <th>Page 1 c</th> <th>r 1 3 Records</th> <th></th> <th></th>	Inactive L	lsers		Page 1 c	r 1 3 Records		
Jarrah Test glannilg617+02@g 06/12/2024 Inactive Inactive for 90 days 06/03/2025 Administrator No Edith Everest testwo+12@gmail 17/01/2025 Inactive 13/02/2025 Standard User No							
Edith Everest testwor+12@gmail 17/01/2025 Inactive 13/02/2025 Standard User No							
					Inactive for 90 days		
Page 1 of 1 2 Records	Cului	Evelest test	wo+rzggmai 17/01/2025			13/02/2023 Standard U	SEI INO
				Page 1 c	f 1 2 Records		

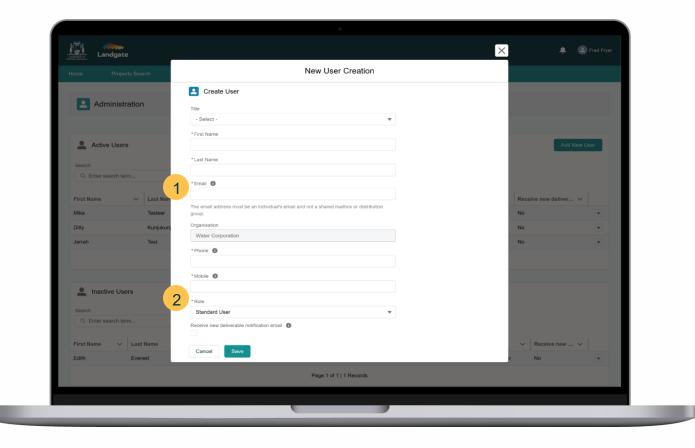




Administration - create a new user

- Administrator enters the details of the new account user.
- The email domain must match the user's organisation. External email addresses, shared mailboxes and distribution groups are not allowed.
 - Duplicate emails are checked automatically.
 - If the user's email exists already in Landgate's CRM but is not a current Client Portal user, a prompt will appear to confirm the details and proceed with granting access to the portal.
- ² The **Role** field is to assign either Standard or Administrator access.

A welcome email is sent to the new user to establish their password.







Administration - edit user accounts

Administrators can maintain user profiles through the action menu.

For Active Users:

- Edit details all user details can be updated except for 'organisation'.
- 2 Reset Password the user will receive an email to start the password update process.
- 3 Deactivate user to prevent the user account being used from logging in to the portal.

For Inactive Users:

4 Activate user – a prompt will appear requesting confirmation that the account is to be reactivated.

Home Pi	roperty Search	Property Summary Valuation S	ichedules Val	uation Rolls & Deliverables	Administration		
Admin	istration						
Active U	sers					Add New L	Jser
Search							
Q Enter searc	h term						
First Name	✓ Last Name	∽ Email	Created Date	 ✓ User Status 	~ Role ~	Receive new deliver ~	
Percy	Pengiun	giannilg617+03@gmail.c	om 28/02/2025	Active	Administrator	No 1 Edit	
Mike	Testeer	mike.thanos+wc@gmail.c	06/02/2025	Active	Standard User	No Reset Passv	^{word} 2
Ditty	Kunjukunju	dittydomini@gmail.com	31/01/2025	Active	Administrator	No 3 Deactivate	
			Page 1 of 1	3 Records			
L Inactive	Users						
Search							
Q Enter searc	h term						
First Name	✓ Last Name 、	✓ Email ✓ Created Date	∽ User Status	✓ Inactive Reas ✓	Inactive Date V Role	✓ Receive new ✓	
Jarrah	Test	giannilg617+02@g 06/12/2024	Inactive	Inactive for 90 days	06/03/2025 Administrato	r No	
Edith	Everest	testwc+12@gmail 17/01/2025	Inactive		13/02/2025 Standard Us	er No	¥
			Page 1 of 1	2 Records			